



BUBBENHALL PARISH COUNCIL

Parish Clerk: Jane Fleming
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25, Calgary Close
Coombe Fields
Coventry
CV3 2AT

The next Meeting of Bubbenhall Parish Council will take place on Tuesday, 19th June 2018, 7.30pm at the Village Hall, Bubbenhall.

1. Apologies for absence
2. Declarations of interest and dispensations
3. Minutes of previous meeting on 15th May 2018
4. Matters arising:
 - i. Brick edging round spout needs attention
 - ii. Bins on layby A445 near school.
 - iii. Large tree on path between coopers walk and top road needing attention
 - iv. W/18/0522 - Gateway South, Land to the South and West of Coventry Airport and Middlemarch Industrial Estate, Coventry – **APPLICATION** deadline extended to 4th May 2018 - update
 - v. Update on vacancy
 - vi. Proposed lawful development
 - vii. Annual meeting minutes Item 12 – Christmas lights
5. Finance
 - i. Financial report (payments and summary schedules attached)
 - ii. Annual Report 2017/18
 - a. Recommendations from Internal Auditor
 - b. Internal auditors and Professional Indemnity insurance (email JC 04/06/18)
6. Administration
7. Highways: Update
8. Business from members of the public
9. Planning

W/18/0735 – 37 Home Close, Bubbenhall, CV8 3JD. Erection of first floor side extension over existing garage, demolition of existing conservatory, erection single storey side and rear extensions.
10. Youth Space & recreation ground
 - i. Update
 - ii. Bubbenhall Fun Day
 - a. Mowing
 - iii. Youth Festival
11. Reports from meetings attended
12. Parish matters (AOB)
 - i. Discuss the holding of the annual parish assembly and AGM on a separate day to the ordinary meeting.
 - ii. Oak tree on the Green
13. Correspondence not dealt with in other items

Signed: 
Jane Fleming – Clerk to the Parish Council

Date: 05/05/18
Date of next meeting 19th June 2018